



Department of Parks and Recreation

251 Mills St
Kalamazoo, MI 49048
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www.kalamazoocity.org

BLOCK PARTY REQUEST

Date of block party
Starting Time
Ending Time
(Note: City policy requires block parties conclude by 10:00 p.m.)

Location of block party
between
(Street or Road)
and

Contact person

Home Address

Phone Numbers
Daytime Evening

General Questions:

- 1. Will alcoholic beverages be served?
2. Have all residents on the block(s) immediately affected by the block party been notified of the date and time of this block party?
3. Will amplified music be provided?
4. What is the maximum number of people expected at this block party?

NECESSARY ATTACHMENTS:

- 1. The Block Party Petition
2. An \$100.00 application and barricade rental fee
3. A detailed description of the block party that includes the activities provided, number of persons invited, and descriptive drawing of event location if necessary.

PLEASE NOTE: **For applications received less than 45 days prior to the scheduled date and additional \$25.00 will be added to the barricade fee. ABSOLUTELY NO APPLICATIONS WILL BE ACCEPTED FOR PROCESSING LESS THAN TWO (2) WEEKS PRIOR TO THE SCHEDULED DATE.

Block Party Petition

Event Date: _____, _____, 20____
(day) (month/date) (year)

Event Time: from _____ to _____
(beginning time) (ending time)

Event Location: _____ between
(street to be blocked off)

_____ and _____
(beginning cross street) (ending cross street)

**We, the undersigned, have been informed that _____
is/are organizing the block party described above. By signing we indicate our agreement
with this event and understand that the street given as the event location will be closed
to vehicular traffic during the time of the party:**

Name	Address
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____

If you have any concerns about the City of Kalamazoo approving this block party request, or if you have questions about the block party permit process, please contact the Department of Parks and Recreation at 269-337-8191

Name

Address

12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
21.	_____	_____
22.	_____	_____
23.	_____	_____
24.	_____	_____
25.	_____	_____
26.	_____	_____
27.	_____	_____
28.	_____	_____
29.	_____	_____
30.	_____	_____
31.	_____	_____
32.	_____	_____
33.	_____	_____
34.	_____	_____
35.	_____	_____

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